

**School Advisory Council Meeting
Timberlin Creek Elementary
Monday, September 8, 2014 – 3:30 P.M. in the Media Center**

In attendance: Susie Ament, Alison Cooper, Lisa Dowling, Jill Hillier, David Holden, Stephanie Howell, Karen Lauer, Kim Leonhirth, Maria Lorza, Jocelyn Marabell, Nancy Matolka, Tammy McDonald, Joy McMillen, Lisa Pruitt, Catherine Raulerson, Melanie Skala, Christine Stephan, Connie Woida, Kim Wuellner

Meeting called to order at 3:33 by Mrs. Jocelyn Marabell, SAC chair.

Minutes:

- I. Welcome/Introductions** – Name tags made, ice breaker, meet and greet game – led by Jill Hillier

- II. Vote in Members-** Jocelyn Marabell shared responsibilities of committee members (from Bylaws). After responsibilities were shared, parents were voted in. Some parents were voted in prior to meeting with ballots that were sent home in school Tuesday folders. A second vote was taken at the meeting. Stephanie Howell motioned to approve all parents, first, second, all in favor – yes, no one opposed (voiced).
Teachers were also voted in at the meeting. Motion to approve all teachers made by Susie Ament. All were in favor, no one opposed (voiced).

- III. Budget Update** – Connie Woida shared budget
Starting budget - \$8,110.49

- IV. Review, Discuss, and Amend Bylaws** - Jill Hillier shared new Bylaws for 2014-2015 – copies were given to all attendees – went over purpose, membership, jobs, roles of all attended. Bylaws have been updated. (Attendance was emphasized. Questions on membership were clarified. Questions on 5 Star were clarified. Members will take Bylaws home and look them over any suggested changes will be given to Jocelyn Marabell or Jill Hillier. Bylaws will be finalized and voted on at the next meeting (Oct. 13, 2014).

- V. SAC Meeting Dates** – discussed, dates were approved. Motion to approve made by Lisa Pruitt. First, second, all in favor – yes, no one opposed (voiced).
- VI. View and discuss School Improvement Plan Draft** - Mrs. Stephan shared the school improvement plan. Rough draft copies were sent to the committee members prior to the meeting. Mrs. Stephan shared our data and the three main goals in reading, math, and writing. The SIP was pulled up on the overhead and we read through it together. Some questions about goal percentages arrived. Committee members will take a closer look at the plan and email input to Mrs. Stephan, Mrs. Marabell, or Mrs. Hillier. Plan is due Friday, September 12, 2014.
- VII. Principal Update** - Mrs. Stephan and Mrs. McMillen will be attending meeting downtown to accept Five Star award. They will check on monetary reward.
Mrs. Stephan talked about the Wilson Reading System training and how it ties into SIP. An estimated \$5400 was spent to bring the Wilson trainer to TCE. Mrs. Stephan requested that the committee consider contributing funds for the teacher half-day planning (support of SIP) in the first quarter. Lisa Dowling motioned to approve the use of SAC funds for the Wilson training (\$2,000) and \$2,500 for teacher half-day planning. All in favor – yes, no one opposed (voiced).
One parent asked about the Blue Ribbon award. Mrs. Stephan will look into it.
- VIII. New Business/Questions and Answers** – Joy McMillen will lead 5 Star again this year, she will talk about it at next meeting.
- IX. Adjourn/Next Meeting** Reminder of next meeting– Jocelyn Marabell made a motion to adjourn the meeting at 4:49. First, second, all in favor – yes.

Our next meeting is Monday, October 13, 2014 in the TCE Media Center

Minutes recorded by: Alison Cooper, secretary

Approved: October 13, 2014