

# For The Safety Of Our Students:

**All visitors and volunteers to any St. Johns County School District facility are required to have completed a School Access Form prior to gaining access.**

- School Access is valid for three years and application does not need to be submitted again. If you have any questions regarding your expiration date, please contact 904-547-7400 or 904-547-3945 (volunteer Services).
- While Completing the School Access Form, please note that you **MUST** enter your middle name or application cannot be processed.
- When asked to designate your school choice for volunteering, please designate Timberlin Creek Elementary. After doing so, your application will be downloaded directly to our Volunteer Coordinator for processing.
- When you enter the school, everyone is required to sign in, show a state-issued picture ID and wear a name badge while on school property.
- If you require assistance or have any questions, please contact us at 904-547-7400.

**To complete a School Access Form, please go to the St. Johns County School district web page:**

**<https://stjohns.keepntrack.com/apply>**

Please check the box to confirm that you have completed the School Access Form. Admittance to our facility is not allowed until you have complete the online application.

Please PRINT:

\_\_\_\_\_

Full First Name

\_\_\_\_\_

Middle Name (required)

\_\_\_\_\_

Last Name

The name above must match your state-issued picture ID (e.g. driver's license).

Please return to your child's teacher or the Receptionist